

// विद्या दानम् महत् पुण्यम् //

Tapti Education Society's

Bhusawal Arts, Science and P. O. Nahata Commerce College
Bhusawal - 425 201 Maharashtra

NAAC Reaccredited : Third Cycle Grade 'A' (CGPA:3.30)

UGC recognised 'College with Potential for Excellence for II nd Phase Effective from 2014 to 2019'

Affiliated to North Maharashtra University, Jalgaon



Vision : " Achieving Excellence in Higher Education for Nation Building".



Annual Quality Assurance Report (AQAR)
2015-16

Submitted to
National Assessment and Accreditation Council
Bangalore

October 2016

Bhusawal Arts, Science & P. O. Nahata Commerce College, Bhusawal.
The Annual Quality Assurance Report (AQAR) of the IQAC
2015-16

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2015 to June 30, 2016)

Part – A

1. Details of the Institution

1.1 Name of the Institution	Bhusawal Arts, Science and P. O. Nahata Commerce College
1.2 Address Line 1	Asian Highway-46
Address Line 2	Jamner Road
City/Town	Bhusawal
State	Maharashtra
Pin Code	425201
Institution e-mail address	poncollege@yahoo.com
Contact Nos.	02582-240606, 02582-240746
Name of the Head of the Institution:	Dr. Sau. Minakshi Vijaykumar Waykole
Tel. No. with STD Code:	02582-227779
Mobile:	9922251897
Name of the IQAC Co-ordinator:	Mr. Bhojraj Hanumant Barhate
Mobile:	9890966830
IQAC e-mail address:	barhate_1@yahoo.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	Four Star	--	05/11/2001	Five Years
2	2 nd Cycle	A	3.28	29/01/2009	Five Years
3	3 rd Cycle	A	3.30	03/03/2015	Five Years
4	4 th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

After the latest Assessment and Accreditation by NAAC This AQAR will be first

- i. AQAR :- 2015-16 submitted to NAAC on date 27/10/2015 (By e-mail)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
 Urban Rural Tribal
 Financial Status Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
 TEI (Edu) Engineering Health Science Management
 Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

North Maharashtra University, Jalgaon

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE
 DST Star Scheme UGC-CE
 UGC-Special Assistance Programme DST-FIST
 UGC-Innovative PG programmes Any other (*Specify*)
 UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="05"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="20"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="2"/> Faculty <input type="text" value="1"/> Non-Teaching Staff <input type="text" value="1"/> Students <input type="text" value="--"/> Alumni <input type="text" value="2"/> Others <input type="text" value="--"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="--"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos. <input type="text"/>	International <input type="text"/> National <input type="text"/> State <input type="text"/> Institution Level <input checked="" type="checkbox"/>
(ii) Themes	<input type="text" value="1) API- Preparation, 2) Quality Education"/>
2.14 Significant Activities and contributions made by IQAC	

IQAC motivated to research and research papers work published in national and intranational journals. National conference on 'Emerging Trends in Computer and IT-2015' was successfully organised. Students feedback was conducted successfully.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To complete the construction of 5 class rooms for 'E' wing	Construction was completed
To adopt the online admission process provided by N M University	Admissions were successfully filled in all streus.
To conduct an academic audit of department	Academic audit was conducted by holding the meeting which departments with IQAC members principals and vice principals

* Attach the Academic Calendar of the year as Annexure. :

(Annexure – I: Academic Calendar) (Page No.20)

2.15 Whether the AQAR was placed in statutory body Yes No

Management -- Syndicate -- Any other body --

Provide the details of the action taken

The AQAR was studied thoroughly and review was taken from time to time.

Part – B

Criterion - I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	10	--	--	--
PG	12*	--	08	--
UG	21	--	07	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	07	--	07	07
Others	--	--	--	--
Total	50	--	--	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

*MA in Marathi, English, and Economics run one division each on grant in aid basis and one each on self financing basis

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: Core and Elective options are available as per guidelines of NMU Jalgaon.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	43
Trimester	--
Annual	07

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure :

(Annexure – II: An Analysis of the feedback) (Page No.21)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

<p>* All courses follow semester pattern. * Job opportunities are mentioned in the syllabi. * Introduction of job oriented syllabi.</p>

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion - II. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	56	27	24	2	1

2.2 No. of permanent faculty with Ph.D. 23

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	55*	13				01			55*	14

*Management Appointee

2.4 No. of Guest and Visiting faculty and Temporary faculty 13 01 54

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	19	90	24
Presented papers	16	58	01
Resource Persons	04	06	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Innovative teaching approaches/methods have been adopted

- Faculty members are encouraged to attend Seminars/Syllabus framing workshops/STC on ICT. Impact of such innovative practices on student learning is observed as follows:
- Assignment of project work has helped students in getting better and clear understanding of the concept.
- Group discussions increase the self-confidence and skills of the students required to present their own views.

2.7 Total No. of actual teaching days during this academic year 190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) --

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 14 -- --

2.10 Average percentage of attendance of students 75

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	409	(211) 52	(33) 9	(14) 4	--	(258) 63
PG	315	(55) 17	(51) 16	(3) 1	(9) 3	(118) 37
Other	--	--	--	--	--	--

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Teachers are motivated to use ICT tools in teaching-learning process.
- In the beginning of each semester teaching plan is prepared, and follow up is taken by IQAC at the end of term.
- Students' feedback is taken at the end of each programme.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	2
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	3
Others: Staff training organized by institution	6

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	56	15	--	22
Technical Staff	--	--	--	02

Criterion - III. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- In order to promote quality research, we published a research journal
- For promoting research for beginner college organised a one day workshop on 'How to write research paper' by experts.
- New faculties are motivated to undertake PhD.
- Regulate workshops are organised programme.
- Knowledge sharing research centre programmes are promoted.
- Research paper writing workshop.
- Workshop on use of Internet technology for innovative Research

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		200000	500000	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	06	06	--
Outlay in Rs. Lakhs	2.98	5.42	5.42	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	40	12	01
Non-Peer Review Journals	04	--	--
e-Journals	02	--	--
Conference proceedings	12	16	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		ICSSR	500000	200000
Minor Projects	02	UGC	443000	258000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	02	ULRMS NMU	99000	80500
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		03			
Sponsoring agencies		Self Funding			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
01						

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) Nil

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS: Nil

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Gram Swachta Abhiyan on 2nd Oct 2015.
2. *Swaccha Bharat Abhiyan*
3. 'Run for Unity' on 31st Oct 2015.
4. Pulse Polio Immunization.
5. Blood donation

Criterion – IV. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly Created	Source of Fund	Total
Campus Area	9.5 acres	-----		9.5 acres
Class rooms	70	-----		70
Laboratories	30	-----		23
Value of the equipment purchased during the year (Rs. In Lakh)	14055210	205670	U.G.C/C.P.E./college grant	14260880
No. of important equipment's purchased (>= 1-0 lakh) during the current year.	06		UGC/CPE	06
Others				

4.2 Computerization of administration and library :

Technosoft software for office automation “Library Management”.

4.3 Library services:

	Existing		Newly Added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3696	369261	558	93000	4254	462261
Reference Books	6506	2691844	610	246987	7116	2938831
e-Books	97791	5750	38018	5750	135809	11500
Journals	753	570562	121	113450	874	684012
e-Journals	60004		2375		6237	
Digital Database	62				62	
CD & Video	675	14245	39	3700	714	17945
Others (Specify) 1.	122	-----	-----	-----	122	-----
2.	90	-----	01	-----	91	-----

4.4 Technology Upgradation (Overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	250	08	250	01	01	01	25	-----
Added	-----	-----	-----	-----	-----	-----	-----	-----
Total	250	08	250	01	01	01	25	-----

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Each department has computer and internet access. ICT training for Teachers, Non-Teaching and Students is conducted every year.

4.6 Amount spent on maintenance in Lakhs :

Particulars	Amount
ICT	1,04,035
Campus Infrastructure and facilities	20,300
Equipments	4,21,357
Others	-----

Criterion - V. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Certificate course for development of soft skills were developed
- To take student feed back on teachers, software has been designed by IQAC.
- The college publish its updated prospectus annually.
- At department level faculty members explains syllabus an question paper patters to students.

5.2 Efforts made by the institution for tracking the progression

- Interaction with students during class room teaching different activities, quiz, competitions, sports etc.,
- Result Analysis, counselling committees monitor the overall performance of the students. Informal feedback from students and information collected from applications and/or transfer certificates.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1806	715	--	*221

*221 students are admitted for certificate course

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	--	--		--	--

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1024	290	50	1157	0	2521	1122	309	44	1223	0	2698

Demand ratio 1:1

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries 292

Sr. No	Name of Support Mechanism	No. of Students benefited
1	Coaching for NET/SET for SC ST, OBC and Minorih Students	192
2	Guidance/ Coaching by experts, Special reading room with related reference book, Extended hours of reading facility as per demand by beneficiaria	100

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text" value="02"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text" value="--"/>

5.6 Details of student counselling and career guidance No. of students benefitted

- 1) G K Lectures by Experts: 400 Students benefited
- 2) Workshop on personality development: 50 students benefited.
- 3) Carrier Guidance Camp: 40 Students benefited

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

Name of Programme	Date	No. of students participated
1) Self Defence Training for Girls (Swansidhha Abhiyan Workshop)	21to28 Sept. 15	50
2) Personality Development Workshop Only for Girls	28/01/2016	50
3) Lecture on Intimate Hygine	29/09/2015	120
4) Police Mitra Abhiyan	21/12/2016	40Girls NCC Cadets

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (Earn & Learn Scheme)	37	68145
Financial support from government	1118	54684621
Financial support from other sources (PTA)	07	19191
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: ‘Achieving Excellence in Higher Education for Nation Building’

Mission: ‘Committed to Excellence in Higher Education to Empower Youth – with Modern Views, Foresight and Global Competency along with Social Commitment for Nation Building’.

6.2 Does the Institution has a Management Information System

Yes, responsibilities and relations of various authorities, departments and committees with each other are well defined. Hierarchy of authority is explained with the help of organisation chart. These are communicated to concern staff through meeting with the management and principal. The principal HoDs periodic meetings of various departments are held to take feedback. This helps in effective implementation of various activities. The review of all the activities is put before management by principal in the meetings.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

During this year 25 members have participated in syllabus framing workshops, and the teachers representing on Board of Studies and other statutory bodies have positively contributed to the reformation of syllabi in N.M.U. Jalgaon.

6.3.2 Teaching and Learning

At the meeting of student’s council we welcomed student views and suggestion for improvements. We encourage students make interaction with senior and experienced teachers. As a result students actively take part in Group discussion, personal Interview, paper presentation, conferences and seminar. Industrial visits were organised for students by various departments for giving practical knowledge to our students. Remedial Coaching for slow learners, Separate center is established to facilitate students for preparation of competitive examinations. Our teachers are using ICT to make teaching more effective.

6.3.3 Examination and Evaluation

Our examination Mechanism is well organised. We conduct examinations under disciplined environment. Exam schedules are strictly followed. Also, we are regarded best among all by the NMU because, Percentage of dealing with unfair means has been very less in our college.

6.3.4 Research and Development

Proposal is forwarded to the university for approval of research centre for commerce and economics department. Members actively participated in conference, workshops, seminars at state, national and international level.

Faculty members in our institutions motivated to undertake research work as a result enrolled themselves for Ph.D and M. Phil and as a matter of pride Dr. N S Patil and Dr. Nadekar teacher awarded Ph. D in this year.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Books purchased during the year	₹1,34,440
eBooks	₹ 9,150
Expenditure on –	
Office Equipments	₹ 1,00,600.
Physics Laboratory Equipments	₹ Nil
Chemistry Laboratory Equipments	₹ Nil
Geography Department Equipments	₹ Nil
Computers Purchased During the year	₹ 1,51,420

Efforts towards quality improvements through maintenance, strengthening of Infrastructure and new construction:

- Auditorium
- Personality Development Hall
- Rain Water Harvesting.
- Solar System.
- Virtual Class Room.
- Non Resident Student Centre is strengthen
- Construction of new offices for NCC and NSS.
- Separate record room.
- Road development in college campus
- Colouring college building.

6.3.6 Human Resource Management

Staff credits Society is smoothly working. Reimbursement of medical bills is available, TA/DA registration fees are provided for attending academic forums. FDP facility is available. Institute takes special efforts for professional development of faculty members.

6.3.7 Faculty and Staff recruitment:

Well qualified and adequate staff is recruited as sanctioned by concern authority. The rules and regulations of the UGC, University and Govt. of Maharashtra are strictly followed. Two teachers are promoted on the post of 'Professor'. Wide publicity of advertisement for recruitment is done.

6.3.8 Industry Interaction / Collaboration

Good ambience with industrialists and reputed institutes is preserved.

6.3.9 Admission of Students

Separate admission counselling committee is appointed. The curricula and syllabi are made available with the committee. It guides the students to select the proper course which would best suit their careers. From this year admission to first year UG and PG is progressively made online.

6.4 Welfare schemes for .

Teaching	Group Insurance, Staff credit society, Medical check up camp. Medical reimbursement facility, Felicitation of teachers for special achievements.
Non teaching	Group Insurance, Staff credit society, Medical check up camp. Medical reimbursement facility, Felicitation of teachers for special achievements.
Students	Book Bank facility/ free ship/scholarship/ Earn & learn scheme, Financial help From PTA, Alumni, Medical Check up of Students.

6.5 Total corpus fund generated: for year 2014-15 – Nil

6.6 Whether annual financial audit has been done Yes No

The financial accounts audited by both internal and external (Govt. of Maharashtra) auditors regularly.

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Management Authority
Academic	Yes	NAAC, NMU Jalgaon, Joint Dir. of Edu. Jalgaon.	Yes	IQAC
Administrative	Yes	NAAC, NMU Jalgaon, Joint Dir. of Edu. Jalgaon.	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

As per the norms of University Act. Results are declared within 45 days after the end of the examination.

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Being the affiliated college, all the examinations are conducted by the university.

Members of BOS senate and Management council involved in exams reforms .

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university has the provision for getting autonomy to the institution.

6.11 Activities and support from the Alumni Association.

- Alumni meet is conducted frequently.
- Guest Lectures are conducted through alumni

6.12 Activities and support from the Parent – Teacher Association

PTA conducts periodic meetings. It also makes the fund available to needy students.

6.13 Development programmes for support staff.

- Computer Literacy programme.
- Recreation tour of non-teaching staff at Gandhi Foundation, Jain Hills, Hartala lake, Hatnoor Dam

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation
- Botanical garden
- Vermiculture, Apiculture (Beekeeping)
- Rain Water Harvesting
- Creation of cleaning awareness among the students.
- No vehicle day every Saturday

Increasing the use of paperless technology and creating awareness.

Criterion - VII. Innovations and Best Practices

7.1 Innovations introduced during this academic year which has created a positive impact on the functioning of the institution. Give Details.

- One Day National Conference “Emerging Trends in computer and Information Technology” 2015 organised from 17 October 2015. by Department of computer Science. Twenty colleges from North Maharashtra University and M.Sc. Computer Science students from our college participated in this conference .
- Self Defence programs for girls (Swayasidha Abhiyan workshops) Organised for 50 girls students.
- Police Mitra Abhiyan for NSS cadets organised for 40 cadets

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- Facultywise Counselling for admission process was organised through admission committee
- Remedial classes were conducted to help the slow learners improve their academic performance.
- All the seats in aided stream and self-financing stream were filled up.
- Academic Audit was conducted.
- Meetings were held to facilitate interaction between IQAC and Departments.

Revision of plans is undertaken from time to time.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

College

- More faculty members teaching with audio-visual aids.
- Medical Check-up Camp for staff and their families by Staff Welfare.
- Sharing of Research Experiences.

Department of English

- Conducted a short term program for the parents from vernacular background whose children are studying in English Medium Schools.

1. Title of the Practice: Use of ICT in teaching-learning process.

(Annexure III : Best Practice – I) (Page No. 23)

2. Title of the Practice: Adoption of Village.

(Annexure IV : Best Practice – I) (Page No. 24)

7.4 Contribution to environmental awareness / protection

College:

- Tree plantation in college campus
- Dustbins at various places
- Posters “Say No to Plastic”
- Support to ‘Swachha Bharat Abhiyan’ of College and NSS (2nd October 2015)

Department of Botany

- No use of chemical fertilizers (insecticides and pesticides on plants), instead Vermi Compost is used

7.5 **Whether environmental audit was conducted? Yes No**

No, but all attempts are made to see that we stay in clean and green environment by taking efforts for creating environmental awareness by speech and action.

7.6 Any other relevant information the institution wishes to add (eg. SWOT Analysis)

Strengths :

1. Results of every class is above 65% every year.
2. Every year from almost all faculties we have toppers at university level.
3. Posts of the faculty for non-grant too are fulfilled with qualified candidates.
4. Almost all faculty members have registered their names for Ph.D. in NMU, Jalgaon.
5. Many faculty members are recognized research guides and students under them are either pursuing M.Phil./Ph.D. or have completed it.
6. Strengthen of Research Center in Commerce, Management and Economics.
7. More Virtual Class Rooms in college.
8. Regular conduct of Remedial Courses and Bridge Courses.
9. Industrial Visit of students of Commerce and Management Department.

Weakness :

1. Lacking in number of major and minor research projects.
2. Post Graduate Research Lab does not exist as per university norms.
3. Less number of MoUs and concerned link activities.

Opportunities :

1. More frequent Industrial visits.
2. More recognized research lab.
3. Pre-Ph.D. courses on behalf of NMU, Jalgaon.
4. Participation in National and International Conferences and paper publications.
5. Organizing Orientation and Refresher Courses in College.

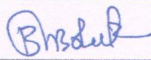
Threats :

1. Students diverting towards professional courses.
2. Lack of employment opportunities after graduation and post graduation.

7.7 Plans of institution for next year.

- To start new subjects.
- To start new certificate courses (Institution Level)
- To make Digital college concept.
- Collaboration with Business Corporation for make placements.
- Strengthen certificate courses
- Provide more facility to adopted village

Name Mr. Bhojraj H. Barhate



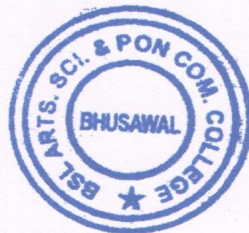
Signature of the Coordinator, IQAC

Name Prin. Dr. Sau. M. V. Waykole



Signature of the Chairperson, IQAC

Principal
Arts Sci, & P. O. Nahata
Comm. College Bhusawal



(Annexure – I: Academic Calendar)

BHUSAWAL ARTS, SCIENCE AND P. O. NAHATA COMMERCE COLLEGE, BHUSAWAL
ACADEMIC CALENDAR 2016-17

Semester I: 16-06-2016 to 31-10-2016- 153 days.

Winter Vacations: 01-11-2016 our to 25-11-2016

Semester II: 26-11-2016 to 30-04-2017- 150 days

Summer Vacations: Commences from 01-05-2017

Section- I: Academic Transactions

- Start of teaching schedule: 25-06-2016 for Semester I and 27-11-2016 for Semester II
- End of teaching schedule: 15-10-2016 for Semester I and 15-03-2017 for Semester II
- Tentative dates of Internal exam: Semester I- 16-10-2016 to 20-10-2016;
Semester II- 16-03-2017 to 20-03-2017.
- Organisation of seminars/ Group Discussions: Last Saturday of Every month.
- Meetings of Departments to take stock of planned activities: Last day of every month.
- Meeting with students to take feedback: 02-08-2016 and 03-01-2017
- Principal's address to newly enrolled students: 1st week of August
- Know your college and Library: 1st week of August.

Section- II: Administrative Transactions

- Principal's Address to teachers and other employees: 20-06-2016
- Tentative dates of Cultural Programme of students: Last week of December 2016
- Popular lectures to be organized to inculcate human values: Once in a month
- Tentative dates of campus interview: January 2017
- Flag hoisting and NCC ceremonial parade: 15-08-2016; 26-01-2017; 01-05-2017
- NSS One day camp: 02-10-2016
- Tentative dates of NSS Special Camp: 25-12-2016 to 31-12-2016
- Programme to appreciate academic achievements of faculty members: 05-09-2016
- Programme to appreciate academic achievements of students: January 2017
- Major facilities to be created: Enrichment of Personality Development Centre,, Language Lab.
- Month in which "Teachers Self-appraisal" forms are to be submitted: February 2017
- Tentative schedule of Examinations: Semester I: 21-10-2016 to 30-11-2016;
Semester II: 21-03-2017 to 31-05-2017
- Declaration of Results: After 45 days of examination
- Submission of Teaching Plan: Before the start of teaching schedule
- Submission of Teaching follow up: Semester I- 16-10-2016; Semester II- 16-03-2017
- Principal's review of teaching-learning and other activities: Semester I- 19-10-2016;
Semester II- 19-03-2017
- Proposed infrastructure innovation: Separate Junior College Building
- Tentative dates of students visits to industry: October 2016, December 2016
- Self assessment forms to be filled in: January 2017
- Feedback forms: March 2017.

(Note: This academic calendar is prepared as per dates provided by the university, and after over all discussion of staff and administration. It might change according to suit the needs.)

Principal

(Annexure – II: An Analysis of the feedback)

Bhusawal Arts, Science and P.O. Nahata Commerce College, Bhusawal
Students' Overall Evaluation 2015-16 (All Departments)

Subject/ Programme	UG					PG				
	Students' Responses					Students' Responses				
	A*	B*	C*	D*	Total	A*	B*	C*	D*	Total
Marathi	53	19	30	10	112	----	----	----	----	----
Hindi	53	62	19	13	147	118	12	9	9	148
English	133	56	22	11	222	142	18	11	10	181
Music	----	----	----	----	----	25	13	9	9	56
Economics	64	22	19	12	117	218	49	16	10	293
Geography	138	29	17	12	196	60	25	16	17	118
History	0	0	0	0	0	----	----	----	----	----
Pol. Sci.	66	38	18	10	132	----	----	----	----	----
Commerce	1188	752	227	118	2285	106	46	16	13	181
BBA	37	35	17	11	100	----	----	----	----	----
BBM	0	0	0	0	0	----	----	----	----	----
BCA	75	42	10	11	138	----	----	----	----	----
Physics	85	109	48	29	271	----	----	----	----	----
Electronics	19	13	10	9	51	----	----	----	----	----
Chemistry	75	28	13	9	125	46	15	11	9	81
Maths	132	29	18	11	190	81	27	24	13	145
Botany	92	34	10	9	145	----	----	----	----	----
Zoology	113	14	10	9	146	----	----	----	----	----
Biotech.	37	23	11	9	80	----	----	----	----	----
Microbio.	248	52	10	12	322	----	----	----	----	----
Comp. Sci.	135	107	21	12	475	72	62	21	12	167
I.T.	247	52	11	12	322	----	----	----	----	----
Grand Total	2990	1516	541	329	5576	868	267	133	102	1370
Total %	54.00	27.19	9.70	5.90	96.79	63.36	19.5	9.7	7.45	----

*A, B, C and D refer to multiple responses given in the questionnaire.

Chairman

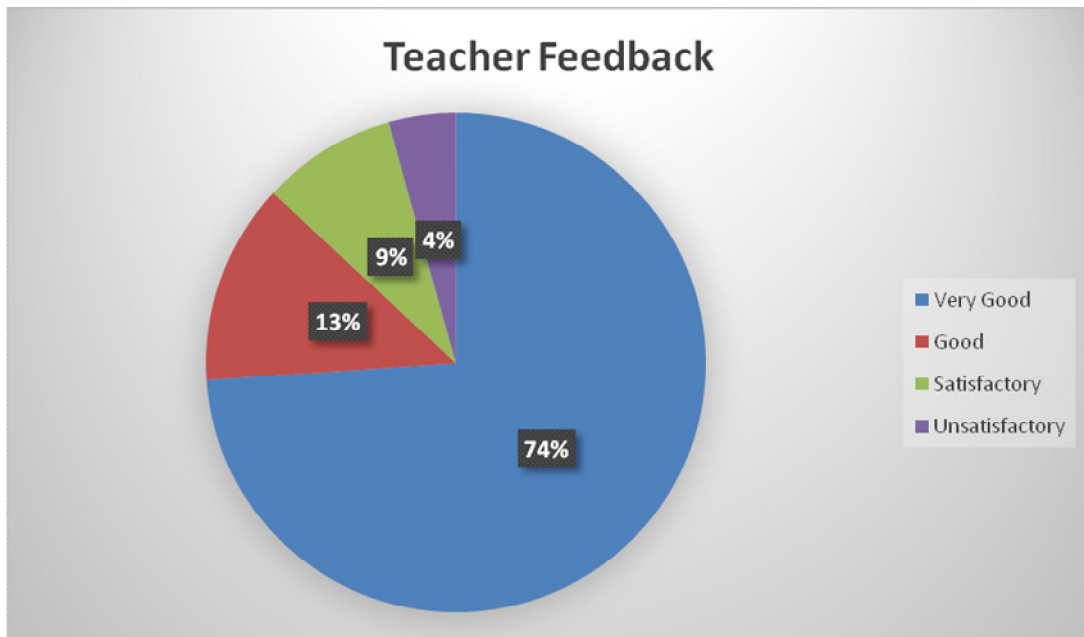
Feedback Committee

Principal

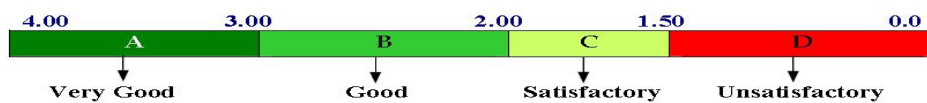
Bhusawal Arts, Science and P.O. Nahata Commerce College, Bhusawal

Students' Feedback on Teachers 2015-16 (All Departments)

Graphical Representation of the Analysis of Students' Feedback on Teachers (Score 4 point scale)



Score 4 point scale is defined as below:



Annexure III : Best Practice - 1

1. Title of the Practice: Use of ICT in teaching-learning process.

2. **Goal:** To make teaching-learning more student-centric.
To optimally utilize available facilities.
To grow the bond of teacher-student.

3. Context:

The college is situated in a semi-urban area and most of the students hail from rural, even tribal area. These students are mixed with those coming from cosmopolitan background. This form various socio, economic and cultural contexts that the students belong to shape their academic life and progress.

The nineties saw liberalization in India which brought rapid change in the field of technology. It made its entry not only in the field of industry but also in the field of education. The use of technology in the field of education brought a number of advantages.

Use of ICT brings the information of whole world at hand, it makes learning more student centric. Being innovative it increases curiosity of the students.

4. The Practice:

Through the meetings with heads, Principal directs them to increase use of ICT in the teaching-learning process. At departmental level, decisions are taken to optimally utilize ICT facilities available in the college. Teachers resolve to complete at least 20% of syllabus using only ICT. With the help of ICT traditional methods become more effective. Teachers use internet, You Tube, PPT presentations as a mode of teaching. The college has made available all the necessary facilities to the departments.

5. Evidence of Success:

Teaching-learning has become more students centric. Seeing the results, the college has provided LCD projectors along with latest configured computers with broadband facility. Three smart classrooms have been established to make available more facilities. The success is seen also the process that students use ICT while delivering seminars.

6. Problems Encountered and Resources Required:

For procurement of ICT facilities, more funds are needed. This is solved through availing grants under College with Potential for Excellence. Power problems have also been faced due to severe energy crisis in the state. It is also solved by purchasing a 30 kv generator.

7. Contact details:

Name of the Principal: Dr. Meenakshi V. Waykole
Name of the Institution: Bhusawal Arts, Science and P.O. Nahata Commerce College, Bhusawal
City: Bhusawal
Pin Code: 425201
Accredited Status: Grade 'A'
Work Phone: 02582-240606, 240746, Fax No.: 02582-240746.
Website: www.basponccollege.org
E-mail: poncollege@yahoo.com

Annexure IV : Best Practice - 2

1. Title of the Practice: Adoption of Village

2. Goal:

- a) To create awareness about health and hygiene.
- b) To fulfill various educational requirements of Zilla Parishad School.
- c) To render effective services to make it a clean village.
- d) To undertake tree plantation.

3. Context:

The college is surrounded by many rural and tribal areas. Though the government is taking efforts for developing villages and providing educational facilities but these issues do not trickle down to the grass root level. The college organized a survey of such areas by college staff and the neediest village where majority belong to Banjara community was selected. This tribal village – Mahadeve Maal near Kurha Panache coming under Bhusawal Taluka was selected.

Through the social surveys conducted by the college, this thing is apparent in the conclusions. The students, even their parents are willing to opt for higher college but inadequate finance forces them to this condition. The college feels that development of villages is crucial to development of the country. The college decided to adopt one village at a time and once it is sufficiently developed the plan is to adopt another village and so on.

4. The Practice:

The college aims at overall development of the village – green environment, cleanliness and education. The staff and students visited the village and in the year 2014-15 have undertaken the following activities:

- a) Cleaning of village and its awareness
- b) Tree plantation
- c) Distribution of following educational material to each student of primary class (1st to 4th Standard) of Zilla Parishad Primary School
 - i. 1 Compass
 - ii. 1 Pencil
 - iii. 1 Rubber
 - iv. 1 Pen
 - v. 3 note books
 - vi. 2 registers
 - vii. 1 Pouch
 - viii. 1 Mathematics book

5. Evidence of Success:

The practice has had a positive result. Students of the college get to see the other side of India leading to sensitization. The village community too has now become aware of the importance of cleanliness and maintain green environment by watering the plants planted by college students. Students of the school are happy to receive educational material.

6. Problems Encountered and Resources Required:

Not any problem has been encountered, only a lot of convincing for sanitation and cleanliness was required. To do a lot requires a lot of finance but ‘Shramdaan’ compensates to a certain amount for finance.

7. Contact details:

Name of the Principal: Dr. Meenakshi V. Waykole

Coordinator: Mr. B. H. Barhate (9890966830)

Name of the Institution: Bhusawal Arts, Science and P.O. Nahata Commerce College, Bhusawal
City: Bhusawal Pin Code: 425201

Accredited Status: A

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